

WEBSTER CENTRAL SCHOOL DISTRICT

Brian Freeman, Assistant Superintendent for Business
119 South Avenue, Webster, NY 14580
(585) 216-0017
brian_freeman@webstercsd.org



Date: 12/5/2025

2026-27 Budget Development Calendar

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| December 9, 2025 | Present 2026-26 preliminary budget forecast and budget assumptions to the BOE. |
| December 2025 | Meet with directors to review budget guidelines and timelines. |
| Dec.-Jan. 25/26 | Meet with individual administrators and directors. |
| January 1, 2026 | Open Community Budget Feedback |
| January 6, 2026 | Long Range Planning and Reserve/Fund Balance Update |
| January 30, 2026 | Close Community Budget Feedback |
| January 31, 2026 | Building budgets and BOCES services requests due. |
| February 3, 2026 | Present draft tax levy limit to Board of Education. Review initial state aid and revenue budgets (governor's proposal) if available. |
| February 24, 2026 | Present the B&G, transportation, debt service, benefits budgets, Review initial state aid and revenue budgets (governor's proposal) if necessary - Workshop #1 |
| March 1, 2026 | Tax levy limit calculation due to the Office of the State Comptroller. |
| March 24, 2026 | Present BOCES, special education, and instructional budgets. Present draft budget - Workshop #2 |
| April 3, 2026 | Legal notice of school budget hearing and budget vote. Must advertise four times within seven weeks of the vote, with first publication 45 days before date of budget vote. |
| April 7, 2026 | Present final state aid budget, final budget, projected revenues - Workshop #3 |
| April 14, 2026 | Budget adoption by the BOE. Budget document available to the public, arrange for the pickup and return of voting machines with the Board of Elections contractor. April 24, 2026 is the last legal day to adopt. |

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| April 15, 2026 | Property tax report card must be submitted to SED within 24 hours of budget adoption, but no later than April 27, 2026. Also, submit property tax report card to the local newspaper within 24 hours of budget adoption. |
| April 20, 2026 | Deadline for submission of petitions for propositions to be placed on ballot (30 days preceding budget vote). |
| April 21, 2026 | Deadline for submission of petitions for nominations of BOE candidates. Inform candidates of legal requirements for all candidates for election to the Board of Education to file sworn statements of campaign contributions and distribute April 21, 2026. Mail district newsletter, prepare voting machine inserts and transmit to county board of elections. Physically examine voting machines for ballot placement and sign statement at the board of elections. Budget statement and required attachments available online and at buildings. |
| May 5, 2026 | Budget Hearing |
| May 5, 2026 | Budget notice must be mailed to eligible voters after the budget hearing, but no later than six days prior to the vote. |
| May 13-18, 2026 | The district clerk must maintain a list of names of those residents who were given absentee ballots and make such a list available for public inspection five days prior to the annual meeting except Sunday (public posting no longer required). |
| May 14-18, 2026 | Sworn statements of campaign contributions or loans in excess of \$1,000, received before vote date and not previously reported, to be filed with the district clerk and commissioner of education within 24 hours of receipt by candidates for membership on the BOE and library board. |
| May 19, 2026 | Budget Vote Day (Annual Meeting) |
| July 1, 2026 | Implement the 2026-27 budget. |