



February 11, 2025

Dear Families,

You are receiving this letter because our records indicate that you are the parent/guardian of a student with a disability and you have selected to educate your student in a private/parochial school or are home-schooling your student.

If you plan on continuing or beginning enrollment in a private/parochial school or home-schooling your student with a disability and **you wish for your student to receive special education services for the upcoming 2025-2026 school year, you MUST send an email with your request to Webstercsdstudentservices@webstercsd.org or return the included request form by June 1, 2025.** This request to the public school district is required under New York State law. You must make this request annually while your student is enrolled in a private/parochial school or home-schooling.

If you plan on enrolling your student with a disability in a private/parochial school outside the geographic borders of the Webster Central School District, you must inform the district of the private school's location by June 1st that you wish to receive special education services for the upcoming school year.

If you plan on re-enrolling your student in a public school district or charter school, you do not need to send an email or return this form. Your student will receive special education services when enrolled in a public school or charter school without this request.

If you have any questions, please contact the Student Services Office at 585-216-0036.

Sincerely,

Dr. Andy Maillet
Executive Director of Student Services

Marjorie Marble
Director of Student Services

Catherine Lesio
Director of CSE

Dan Sepka
Director of Student Services

Emma Chomyn
Director of Student Services

Private/Parochial/Home-Schooled Annual Request for Special Education Services

For the **2025-2026** school year, I have elected to unilaterally home-school or place my child in a Private/Parochial school, as indicated below:

Student Name: _____

Home Address: _____

City: _____ **Zip:** _____

Phone: _____

District of Residence (where you live): _____

Anticipated School for the 2025-2026 school year: _____

_____ I **request** special education services with the Webster Central School District for the above-named home-schooled or Private/Parochial school enrolled student with disabilities for the upcoming school year.

_____ I **decline** special education services for the above-named home-schooled or Private/Parochial school enrolled student for the upcoming school year. I am aware that this decision does not relinquish my student's eligibility for special education services in future years or in the event that the student is re-enrolled in a public school district.

You must you **MUST** send an email with your request to Webstercsdstudentservices@webstercsd.org or submit this form by **June 1, 2025** for a home-schooled student or private/parochial enrolled student in order to receive special education services for the 2025-2026 school year.

Parent/Guardian's name (print): _____

Parent/Guardian's signature: _____

Date: _____

If you have any questions, you may contact the Student Services Department at 585-216-0036. It is your obligation to ensure that the Webster Central School District has received this form by **June 1**. Please call or email our department to confirm that we have received your request.