### Webster Central School District
**BOARD OF EDUCATION**
**Regular Business Meeting**

**Thursday, June 6, 2019**

<table>
<thead>
<tr>
<th>Estimated Start Time</th>
<th>Order of Business</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:15 PM</td>
<td>I. CALL TO ORDER</td>
<td></td>
</tr>
<tr>
<td></td>
<td>An Executive Session may be held for the purpose of discussing Personnel Actions, Superintendent’s contract and contract negotiations.</td>
<td></td>
</tr>
<tr>
<td>6:30 PM</td>
<td>II. REGULAR BUSINESS (10 min.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. Pledge of Allegiance</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Examination and alteration/approval of agenda</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C. Visitors’ Speaking Time (5 min./person maximum, total time not to exceed 15 min.) Please see policy on page 3.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>D. Liaisons to the Board</td>
<td></td>
</tr>
<tr>
<td>6:40 PM</td>
<td>III. INSTRUCTIONAL REPORTS (30 min.)</td>
<td>Action Information</td>
</tr>
<tr>
<td></td>
<td>A. LAC Rebranding Enclosure (25 min.) L. Wahl, C. Zimmer, M. Reitano</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Superintendent’s Report (5 min.)</td>
<td></td>
</tr>
<tr>
<td>7:10 PM</td>
<td>IV. BOARD BUSINESS (40 min.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. New Business: Superintendent recommends approval of:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Resolution to approve joint agreement with BOCES Enclosure Action</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Freeman (2 min.) (Roll call vote).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. Bond Resolution for BOCES Capital Project Enclosure Action</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Freeman (5 min.) (Roll call vote).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. BOCES Special Funding Recommendation Memo Enclosure Action</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Freeman (5 min.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4. Notice of Estoppel for BOCES Bond Resolution Enclosure Action</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Freeman (3 min.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5. Notice of Bond Resolution for Student Transport Vehicles Project Enclosure B. Freeman (3 min.)</td>
<td>Action</td>
</tr>
<tr>
<td></td>
<td>(Roll call vote and must be approved by 2/3 of full BOE).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6. Notice of Estoppel for Student Transport Vehicles Enclosure Action</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Freeman (2 min.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7. Resolution Establishing Retirement Contribution Reserve Sub-fund for TRS Contributions Enclosure B. Freeman (5 min.)</td>
<td>Action</td>
</tr>
<tr>
<td></td>
<td>8. Estimated Reserve Transfers Enclosure B. Freeman (3 min.)</td>
<td>Action</td>
</tr>
<tr>
<td></td>
<td>9. SEQRSA Resolution for $100,000 Capital Outlay Project Enclosure B. Freeman (2 min.)</td>
<td>Action</td>
</tr>
<tr>
<td></td>
<td>10. IDEA Corrective Action Plan Enclosure B. Freeman (3 min.)</td>
<td>Action</td>
</tr>
<tr>
<td></td>
<td>11. NYSSBA Convention Attendance Enclosure Registration opens July 15; Conference runs October 24-26 in Rochester. (T. Gurowski) (5 min.)</td>
<td>Action</td>
</tr>
</tbody>
</table>
B. Old Business:

7:50 PM V. BOARD REPORTS (10 min.)
   A. School Liaison Reports
   B. Monroe County School Boards Association
      1. Legislative Committee
      2. Labor Relations
      3. Information Exchange
      4. Executive Committee
   C. Standing District Committees
      1. Audit – M. Suffoletto, S. Casey
      2. Policy – S. Casey, D. Metzger, J. Strege
      4. WHEN/DFCC – L. Dioguardi

8:00 PM VI. CONSENT AGENDA (5 min.)
   A. Public explanation of Consent Agenda
   B. Superintendent recommends approval of:
      1. Minutes: May 2, 2019 Workshop, May 9, 2019 Regular, May 21, 2019 Annual Budget Vote and Board of Education Election, May 23, 2019 Workshop
      2. Personnel Actions: Certified Probationary, Certified Regular Substitute, Classified Appointments, Adjustments, Additional Assignments, Leaves of Absence, Resignations, Retirements, Administrative Internship
      4. Recommendations of the Committee on Preschool Special Education Meetings: March 20, 2019, April 10, 24, 2019, May 1, 3, 6, 8, 10, 15, 17, 20, 22 and 23, 2019.
      5. Inter-Municipal Agreement - School Resource Officer Contract.
      6. Salary Recommendations for Senior Staff and Confidential Staff.
      7. Coop Bids: Natural gas, Music Equipment and Supplies, Ice Cream and Frozen Dessert, Produce Supplies, Food Supplies, Bread Supplies, Milk and Juice, Athletic Supply, Beverage Supply.

8:05 PM VII. ADJOURNMENT
**Future Board of Education Meetings:**
Thursday, June 20, 2019, 6:30 p.m. Workshop Meeting, Schroeder Library  
Tuesday, July 2, 2019, 6:30PM Reorganization/Regular Meeting for 2019-2020, Schroeder Library

**Other Calendar of Events:**
Saturday, June 8, 2019, New Board Member Governance Training, 7:30 a.m., The Double Tree, 1111 Jefferson Road  
Sunday, June 30, 2019, Graduation, RIT Gordon Field House, 10:00 a.m.--Webster Thomas, 2:30 p.m.--Webster Schroeder  
Monday and Tuesday, July 15-16, 2019, Administrative Retreat

**Public Comment at Board Meetings/Visitor’s Speaking Time**

The Board of Education recognizes its responsibility to hear and respond to public comments and, therefore, will provide a specific agenda item at most board meetings to present individuals with an opportunity to address the Board.

A reasonable period of time, not to exceed 15 minutes (which may be waived by a majority vote of the board), shall be set aside during most regular board meetings during which taxpayers, community citizens, school personnel, and school students may address the board. Persons wishing to speak should first be recognized by the president, then identify themselves, any organization they may be representing at the meeting, and the topic they wish to address, including specific agenda topics.

Issues related to personnel should be presented to the individual’s supervisor(s) prior to presentation to the Board, and, when appropriate, will be addressed in Executive Session. Personnel concerns may also be addressed in writing to the Board. Matters that would infringe upon student privacy should not be addressed in this public forum.

The Board President is responsible for the orderly conduct of the meeting and shall rule on such matters (subject to a final determination by the board as a whole) as:  

- time to be allowed for public discussion  
- appropriateness of the subject being presented  
- suitability of time for such a presentation, and  
- number of comments addressing the same issue.

Questions about the agenda for a specific meeting and requests to appear on the agenda and address the board may be directed to the District Clerk, at 216-0001, no later than the Thursday prior to the date of the meeting at which the appearance is desired.
Webster Board of Education Report

Title of Report: Literacy Department Update
Purpose of Report: Presentation and Information
Person(s) Preparing Report:
Mr. Laurence Wahl, Director of Strategic Planning and Secondary ELA
Mrs. Colleen Zimmer, Willink Literacy Lead Teacher
Mrs. Maeghan Reitano, Spry Literacy Lead Teacher
Date Submitted: May 31, 2019

Summary:
This year, literacy teachers at the middle school level have been leading a transformation of their core department course: Literacy Across the Curriculum (LAC), while still offering high-quality remediation through READ 180, System 44, and Skills Lab courses. This report will describe course offerings as well as actual and anticipated changes to LAC.

More than ten years ago, we were able to add literacy instruction as a “fifth spoke” to the existing required sixth- and seventh-grade courses of ELA, Math, Social Studies, and Science. Most students enroll in LAC, which was designed to help students improve their literacy across content areas. In June 2018, teachers and administrators agreed that student literacy needs had evolved since LAC’s original design, and wanted to explore some new ways to meet those needs. Notions of wonder, inquiry, and project-based learning were to be at the forefront of the redesign. Teachers began their work by attending a Design Camp at BOCES over the summer and the work has continued throughout the year, with great results. This presentation will describe these results.

Those students who have a need for additional reading instruction enroll in System 44 or READ 180—which provide direct instruction, independent reading, and customized software activities to help students raise their reading skills to grade level. As students’ skills increase, they can transition from one course to the next, ultimately joining their peers in LAC.

Obstacles/Challenges/Future Work:
Literacy teachers have built considerable positive momentum this year, and the work will continue through further work with BOCES this summer as well as dedicated days throughout the coming year.

Effectively communicating changes within a school community is always a challenge, but literacy teachers and administrators will work together to ensure that other middle school teachers are aware of and able to support the changes in LAC. And a new name is on the docket as well— one without an acronym that is “lacking” in describing the great experiences students are having in this department!
Middle School Literacy
Joyfully Engaged
Compassionately Connected
Always Learning
Current Literacy Courses

System 44
READ 180
ELA Skills Lab
Literacy Across the Curriculum
Updated Technology and Connections

- Literacy teachers are core teachers on their teams
  - All units are cross curricular, enhancing and broadening student learning in content areas
- System 44 and READ 180
  - Intensive, research based reading program that supports students in their progress toward grade level reading skills
- 1:1 technology initiative
  - Allows for both enhanced and personalized learning
  - Supports varied learning styles
What’s Happening in the Classroom

- Personalized Learning
- Inquiry Based Learning
- Cross Curricular Connections
- Digital Citizenship
- Collaboration
- Self-Management
Joyfully Engaged
Breakout Boxes
Success!!!!
Engineering Design Process
Compassionately Connected
Students were compelled to act and wrote letters to Sea World after watching their classmate’s PSA!
Making Connections Between Mindfulness and Digital Citizenship
Collaboration with Librarian
Sharing Civil War Library Research
Always Learning

TELL ME AND I FORGET
TEACH ME AND I REMEMBER
INVOLVE ME AND I LEARN

BENJAMIN FRANKLIN
“The LAC projects help enhance learning in Social Studies; student background knowledge increases, which give them deeper understanding of content. Students are more engaged and there is an increase in their critical thinking skills”.

~Lisa Hofstetter, Social Studies, 7th

“I look to embed inquiry into my discussions, labs, projects, etc. I find this benefits everything from student engagement to natural curiosity to critical thinking skills. In my experience, inquiry is a process but also a set of skills that require some natural scaffolding within science. The students pull from this experience within LAC to help them in science!”

~J. Braine, Science 7
Looking Forward

~Continued evolution of our curriculum

● More personalized learning
● Increase community connections
Student Video
Wonder
Explore
Discover
connect
Collaborate
Create
Inspire
A regular meeting of the Board of Education of the Webster Central School District (the “District”) in the Counties of Monroe and Wayne, New York was held at the Webster Central School District, in the Spry Library, 119 South Avenue, Webster, New York on [________], 2019 at 6:30 o’clock p.m. (Prevailing Time).

There were present:

Also present:

Carmen Gumina, Superintendent
Brian Freeman, Assistant Superintendent for Business
Cynthia Cushman, District Clerk

There were absent:

* * * * * * * * * * * *

Upon motion duly made by _________________ and seconded by _________________, the following resolution was adopted:
RESOLUTION OF THE WEBSTER CENTRAL SCHOOL DISTRICT, MONROE AND WAYNE COUNTIES, NEW YORK, ADOPTED ________, 2019, AUTHORIZING THE DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES, FIRST SUPERVISORY DISTRICT OF MONROE COUNTY (THE “BOCES”) AND ALL OTHER COMPONENT SCHOOL DISTRICTS OF THE BOCES FOR THE CONSTRUCTION OF IMPROVEMENTS TO VARIOUS BOCES SCHOOL FACILITIES PURSUANT TO SECTION 1950 OF THE EDUCATION LAW.

RECITAL

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Monroe County (“BOCES”) has heretofore been created and the Webster Central School District (the “District”) is a component district thereof; and

WHEREAS, BOCES is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

WHEREAS, BOCES (a) reviewed certain renovations, alterations and improvements to the buildings and facilities located at the BOCES campus at 41 O’Connor Road, Fairport, New York, including site improvements (collectively, the “Project”), (b) determined that the Project constitutes an "Unlisted Action" under the Regulations, (c) arranged for a Short Environmental Assessment Form as well as a description of the Project to be transmitted to each Involved Agency (as defined in the Regulations) notifying such agencies that BOCES intended to act as SEQRA lead agency to conduct a coordinated SEQRA review of the Project and all such involved agencies subsequently consented to such lead agency designation, and (d) by resolution adopted February 28, 2019, determined that the Project will not have any significant adverse impact on the environment and issued a negative declaration pursuant to SEQRA; and

WHEREAS, the District intends hereby to authorize the execution and delivery of an agreement by and among such parties dated as of ________, 2019 (the “Joint Agreement”) providing for the construction, allocation and apportionment of the cost of the Project among such component school districts, the payment by each such component school district of its respective share to BOCES and other matters incidental thereto; and

NOW, THEREFORE BE IT RESOLVED, ON ________, 2019, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than a majority of said board of education) AS FOLLOWS:

Section 1. The District is hereby authorized to enter into the Joint Agreement, in substantially the form attached hereto as Exhibit A and made a part hereof, with BOCES, and the nine other component school districts of the BOCES (collectively with the District, the “Component School Districts”) for the construction of the Project. Said Agreement, in addition to providing for all other matters deemed necessary and proper, sets forth (i) the cost of the Project, including all costs incidental thereto (the “Project Cost”), (ii) the basis of allocating and apportioning said Project Cost among the Component School Districts, and (iii) the proportion of the total cost to be provided by each such
Component School District in accordance with such allocation and apportionment.

**Section 2.** The President of the Board, the chief fiscal officer of the District, and in his/her absence, the Vice President of the Board, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the District.

**Section 3.** The District hereby agrees to take any and all actions necessary as required by the Joint Agreement to accomplish the purposes and intent thereof; provided, however, that the Joint Agreement shall not take effect until all the Component School Districts shall have approved and executed the Joint Agreement.

**Section 4.** This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by ____________ and duly put to a vote on roll call, which resulted as follows:

[________], President  Voting  ____
[________], Vice President  Voting  ____
[________]  Voting  ____
[________]  Voting  ____
[________]  Voting  ____
[________]  Voting  ____
[________]  Voting  ____

The resolution was declared adopted.

*******************
A regular meeting of the Board of Education of the Webster Central School District (the “District”) in the Counties of Monroe and Wayne, New York was held at the Webster Central School District, in the Spry Library, 119 South Avenue, Webster, New York on [_________], 2019 at 6:30 o’clock p.m. (Prevailing Time).

There were present:

Also present:

Carmen Guminà, Superintendent
Brian Freeman, Assistant Superintendent for Business
Cynthia Cushman, District Clerk

There were absent:

* * * * * * * * * * * * * *

Upon motion duly made by _______________ and seconded by ____________________, the following resolution was adopted:
BOND RESOLUTION OF THE WEBSTER CENTRAL SCHOOL DISTRICT,
MONROE AND WAYNE COUNTIES, NEW YORK, ADOPTED [_________], 2019,
AUTHORIZING A CAPITAL IMPROVEMENT PROJECT AT A COST NOT TO
EXCEED $4,276,259 AND THE ISSUANCE AND SALE OF SERIAL BONDS OR
NOTES IN AN AMOUNT NOT TO EXCEED $4,276,259.

RECITAL

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of
Monroe County (“BOCES”) has heretofore been created and the Webster Central School District (the
“District”) is a component district thereof; and

WHEREAS, BOCES is a local agency pursuant to the New York State Environmental Quality
Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617
(the “Regulations”); and

WHEREAS, BOCES (a) reviewed certain renovations, alterations and improvements to the
buildings and facilities located at the BOCES campus at 41 O’Connor Road, Fairport, New York,
including site improvements (collectively, the “Project”), (b) determined that the Project constitutes an
"Unlisted Action" under the Regulations, (c) arranged for a Short Environmental Assessment Form as
well as a description of the Project to be transmitted to each Involved Agency (as defined in the
Regulations) notifying such agencies that BOCES intended to act as SEQRA lead agency to conduct a
coordinated SEQRA review of the Project and all such involved agencies subsequently consented to such
lead agency designation, and (d) by resolution adopted February 28, 2019, determined that the Project
will not have any significant adverse impact on the environment and issued a negative declaration
pursuant to SEQRA; and

WHEREAS, the scope of the Project does not include the acquisition of buildings, sites, or
additions thereto, and therefore pursuant to §1950(14) of the Education Law, neither the approval of the
voters of the component school districts, nor the voting of a special tax or a tax to be collected in the
installments are conditions precedent to the adoption by the boards of education of each respective
component school district of BOCES of bond resolutions authorizing the financing of their respective
proportionate share of the aforesaid maximum costs; and

WHEREAS, BOCES and each of the component school districts of BOCES has executed and
delivered an agreement by and among such parties dated as of [_______ __, 2019] (the “Joint
Agreement”) providing for the construction, allocation and apportionment of the cost of the Project
among such component school districts, the payment by each such component school district of its
respective share to BOCES and other matters incidental thereto; and

WHEREAS, pursuant to the Joint Agreement, the amount payable by the District to BOCES in
connection with the Project is $4,276,259.

WHEREAS, the District intends hereby to authorize (but not require) the issuance of
indebtedness to finance the District’s allocable share of the cost of the Project in accordance with
§1950(14) of the Education Law; and
NOW, THEREFORE BE IT RESOLVED, ON [_______], 2019, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than a majority of said board of education) AS FOLLOWS:

Section 1. The Chief Fiscal Officer of the District is hereby authorized and directed to cause the sum of $4,276,259 to be paid to the Treasurer of BOCES for the specific object or purpose set forth in the Joint Agreement, said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is $4,276,259 and the plan of financing includes the use of any available State aid and the issuance of serial bonds in the aggregate principal amount not to exceed $4,276,259 and the levy and collection of taxes on all the taxable real property in the District in the amount of $4,276,259 to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the “Local Finance Law”), in a principal amount not to exceed $4,276,259 to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) Pursuant to §1950(14) of the Education Law, the period of probable usefulness of the specific object or purpose set forth in the Joint Agreement is thirty (30) years;

(b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District’s General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District’s “official intent” within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local
Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the specific object or purpose set forth in the Joint Agreement.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.
The adoption of the foregoing resolution was seconded by ______________ and duly put to a vote on roll call, which resulted as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Voting</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>______</td>
</tr>
<tr>
<td>Vice President</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
</tbody>
</table>

The resolution was declared adopted.
Date: 5/31/19  
To: Carmen Gumina, Superintendent  
From: Brian Freeman  
Re: BOCES Capital Project Funding Update  
Cc: Board of Education

In March, the Board of Education approved the joint agreement for the 10 component districts that will allow BOCES to begin a capital project with funding provided by the districts. Webster’s share of the cost of project will total: $4,276,259. The district will be responsible for the following payments to BOCES in the following fiscal years:

2020-21 - $427,625  
2021-22 - $1,982,629  
2022-23 - $1,866,005

It is estimated that the district BOCES aid ratio will stay at 66% for the life of the project, which will generate $2,847,988 in aid to offset the cost. The Webster local share will be $1,428,271 after BOCES aid.

The district has the 2018-19 and 2019-20 financial cycles to save cash to pay the local share of $1,428,271. In consultation with district auditors and attorneys, based on the recommendations of the superintendent the board authorizes an increase to the appropriations code A9950.9 transfer to capital project fund (BOCES) to be funded by unappropriated fund balance in lieu of issuing debt for the BOCES Capital Project in the amount not to exceed $500,000 once the 2018-19 fiscal year has closed.

Additionally you will find a bond resolution presented to the Board of Education for approval in case the district will need to borrow for this project, rather than paying cash. Once again this is for added protection to the district in case of any significant financial changes that could prevent us from utilizing cash resources to finance the project in the next five years.

If you have any additional questions, please do not hesitate to ask. Thank you.
NOTICE OF BOND RESOLUTION

The resolution, a summary of which is published herewith, was adopted on [______ __, 2019]. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Webster Central School District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the constitution.

SUMMARY OF BOND RESOLUTION

A Bond Resolution adopted by the Board of Education of the Webster Central School District (the "District") on [______ __, 2019] authorizes the Chief Fiscal Officer of the District to pay $4,276,259 to the Treasurer of Board of Cooperative Educational Services, First Supervisory District of Monroe County ("BOCES") to finance the District’s allocable share of the cost of a project (the “Project”) consisting of certain renovations, alterations and improvements to the buildings and facilities located at the BOCES campus at 41 O’Connor Road, Webster, New York, including site improvements. The District’s plan of financing includes the use of any available State aid and the issuance of serial bonds in the aggregate principal amount not to exceed $4,276,259 and the levy and collection of taxes on all the taxable real property in the District in the amount of $4,276,259 to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. Such tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education. Under the Education Law, the period of probable usefulness of the Project is thirty (30) years. Such resolution shall be kept available for public inspection in the District Offices during regular business hours for twenty days following this publication.
MEETING OF THE BOARD OF EDUCATION OF THE WEBSTER CENTRAL SCHOOL DISTRICT
IN THE COUNTIES OF MONROE AND WAYNE, NEW YORK

JUNE 6, 2019

A Regular Meeting of the Board of Education of the Webster Central School District (the “District”) in the Counties of Monroe and Wayne, New York was held at the Webster Central School District, in the Spry Library, 119 South Avenue, Webster, New York, on June 6, 2019 at 7:00 o’clock p.m. (Prevailing Time).

There were present: Tammy Gurowski, President
Linda Dioguardi, Vice President
Sue Casey
David Metzger
Maria Rigillo
Janis Strage
Mike Suffoletto

There were absent: 

Others Also Present: Carmen Gumina, Superintendent of Schools
Brian Freeman, Asst. Supt. For Business
Cynthia Cushman, District Clerk

* * * * * * * * * * *

Upon motion duly made by ________________ and seconded by ________________, the following resolutions were adopted:
BOND RESOLUTION OF THE WEBSTER CENTRAL SCHOOL DISTRICT
ADOPTED JUNE 6, 2019, AUTHORIZING THE ISSUANCE AND SALE OF
SERIAL BONDS OR NOTES IN ANTICIPATION OF SUCH BONDS IN THE
AGGREGATE PRINCIPAL AMOUNT OF $1,612,000.

RECITAL

WHEREAS, the Webster Central School District (the “District”), as a local agency pursuant to
the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and
implementing regulations, 6 NYCRR Part 617 (the “Regulations”) reviewed the impact of the purchase
and finance of student transport vehicles (the “Vehicles”), and determined by resolution adopted March
14, 2019 that such action constitutes a “Type II Action” under the Regulations and is not subject to
review under SEQRA; and

WHEREAS, the qualified voters of the District, at the Annual District meeting duly called and
held on May 21, 2019 did vote and adopt a proposition authorizing the purchase and finance of the
Vehicles, including necessary furnishings, fixtures and equipment and all other costs incidental thereto,
and the expenditure of a total sum not to exceed $1,612,000, which is estimated to be the total maximum
cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax
upon the taxable property of said School District and collected in annual installments as provided by
Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in
the principal amount not to exceed $1,612,000, shall be issued; and

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE
DISTRICT, (by favorable vote of not less than two thirds of all the members of said Board of
Education) AS FOLLOWS:

Section 1. The District is hereby authorized to purchase the Vehicles together with such
furnishings, equipment, machinery and apparatus as may be required for the purposes for which the
Vehicles are to be used and to expend therefor an amount, including preliminary costs and costs incidental
thereto and to financing thereof, not to exceed the estimated maximum cost of $1,612,000, and said amount
is hereby appropriated therefor. The estimated total cost of said specific objects or purposes, including
preliminary costs and costs incidental thereto and the financing thereof, is $1,612,000 and the plan of
financing includes the issuance of serial bonds in the aggregate principal amount not to exceed $1,612,000
to finance said appropriation and the levy and collection of taxes on all the taxable real property in the
District to pay the principal of said bonds and the interest thereon as the same shall become due and
payable, subject to applicable amounts of state assistance available or to any revenues available for such
purpose from any other source.

Section 2. Bonds and bond anticipation notes (including the renewal of any bond anticipation
notes) of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law
of the State of New York (the "Local Finance Law"), in a principal amount not to exceed $1,612,000 to
finance said appropriation for the student transport vehicles.
Section 3. The following additional matters are hereby determined and declared with regard to the purchase and financing of the student transport vehicles:

(a) Under the Local Finance Law, the period of probable usefulness of the student transport vehicles is five (5) years;

(b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;

(c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District’s General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District’s “official intent” within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by law.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The obligations shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tammy Gurowski, President</td>
<td>Voting _____</td>
</tr>
<tr>
<td>Linda Dioguardi, Vice President</td>
<td>Voting _____</td>
</tr>
<tr>
<td>Sue Casey</td>
<td>Voting _____</td>
</tr>
<tr>
<td>David Metzger</td>
<td>Voting _____</td>
</tr>
<tr>
<td>Maria Rigillo</td>
<td>Voting _____</td>
</tr>
<tr>
<td>Janis Strege</td>
<td>Voting _____</td>
</tr>
<tr>
<td>Mike Suffoletto</td>
<td>Voting _____</td>
</tr>
</tbody>
</table>

The resolution was declared adopted.

**************************
NOTICE OF BOND RESOLUTION

The resolution, a summary of which is published herewith, was adopted on June 6, 2019. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Webster Central School District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the constitution.

Cynthia Cushman
District Clerk

SUMMARY OF BOND RESOLUTION

A Resolution adopted by the Board of Education of the Webster Central School District, Monroe and Wayne Counties, New York (the "District") on June 6, 2019 authorizes the issuance of bonds and other obligations to purchase and finance student transport vehicles, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, at an estimated cost not to exceed $1,612,000, including necessary furnishings, fixtures and equipment and all other necessary costs incidental thereto, and to expend a total maximum estimated sum of $1,612,000, or so much as may be necessary, and to pay for such student transportation vehicles by applying any available State aid and the levy of a tax for the balance of such costs upon the taxable property of the District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine in accordance with Section 416 of the Education Law and, in anticipation of such tax, the District is authorized to issue up to $1,612,000 of obligations of the District and a tax is authorized to pay the interest on said obligations when due. Under the Local Finance Law, the Project has a period of probable usefulness of five (5) years. Such resolution shall be kept available for public inspection in the District Offices during regular business hours for twenty days following this publication.
Date: 5/31/19
To: Carmen Gumina, Superintendent
From: Brian Freeman
Re: Creation of TRS Reserve
Cc: Board of Education

The 2019-20 New York State budget includes language authorizing school districts to have reserve funds for contributions to the New York State Teachers' Retirement System (TRS). It amends Section 6-r of the General Municipal Law, which currently authorizes reserve funds for contributions to the New York State Employees' Retirement System (ERS). The Governor signed the bill into law on April 12, 2019 as Chapter 59 of the Laws of 2019 and was made effective retroactive to April 1, 2019.

The Board of Education may established the TRS Reserve with the following limits; not to exceed 2% of teacher salaries in the prior year and to not exceed 10% of the total teacher salaries at any one time. It should be noted that the salaries are to include anyone that is a member of the New York State Teachers Retirement System (Administrators, Teaching Assistants) for the calculation. It is estimated that 2% of salaries would allow for an estimated TRS reserve funding of $1,280,750, with a cap of $6,403,752 for Webster.

The Board must pass resolutions to create, fund, and spend from the TRS reserve fund. In general, funds may be paid into a retirement contribution reserve fund from budgetary appropriation, or raised by tax for this purpose, revenues that are not required by law to be paid into any other fund or account and other funds as may be legally appropriated. Transfers from a capital, tax certiorari or repair reserve fund into the TRS reserve are also allowed as long as a public hearing is held on at least 15 days after published notice.

The Board may, by resolution, authorize the transfer of all or a portion of the monies in the retirement contribution reserve fund (ERS) to the TRS sub-fund. This is subject to the limits on annual payments into the sub-fund and the balance of the sub-fund. No public hearing is required before this type of transfer.
Attached you will find a resolution establishing a sub-fund for TRS contributions, within the retirement contribution reserve fund (ERS) for the district.

It is further recommended that the estimated sum of not more than $250,000 is hereby appropriated to the Sub-Fund from estimated 2018-19 unappropriated fund balance amounts. Final transfer amounts will be approved after the closing of the 2018-19 fiscal year.

If you have any additional questions, please do not hesitate to ask. Thank you.
RESOLUTION ESTABLISHING RETIREMENT CONTRIBUTION RESERVE SUB-FUND FOR TRS CONTRIBUTIONS

WHEREAS, on [insert date], the Webster Central School District (the “District”) established a Retirement Contribution Reserve Fund pursuant to General Municipal Law (“GML”) § 6-r to fund contributions to the New York State and Local Employees’ Retirement System; and

WHEREAS, the Board of Education (the “Board”) has determined it is also appropriate to establish a sub-fund within the Retirement Contribution Reserve Fund to fund contributions to the New York State Teachers’ Retirement System (“TRS”) pursuant to GML § 6-r.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Webster Central School District, pursuant to GML § 6-r, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the “Retirement Contribution Reserve TRS Sub-Fund”;

2. The source of funds for this Sub-Fund shall be (1) such amounts as may be provided therefor by budgetary appropriation or raised by tax therefor; (2) such revenues as are not required by law to be paid into any other fund or account; (3) such other funds as may be legally appropriated; and (4) such amounts as may be transferred from other reserve funds as authorized by applicable law.

3. The Board may authorize expenditures from this Sub-Fund by resolution. Except as otherwise provided by law, moneys in this Sub-Fund may only be appropriated to finance retirement contributions to the TRS, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Education Law § 521.

4. No member of the Board or employee of the District shall: (a) authorize a withdrawal from this Sub-Fund for any purpose except as provided in GML § 6-r; or (b) expend money withdrawn from the Sub-Fund for a purpose other than as provided in GML § 6-r.

5. The moneys contributed to the Sub-Fund during any fiscal year shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year, and the balance of the Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the GML and other applicable law;

7. The District shall account for the Sub-Fund separate and apart from all other funds of the District to show: the source, date and amount of each sum paid into the Sub-Fund; the
interest earned by the Sub-Fund; capital gains or losses resulting from the sale of investments of the Sub-Fund; the order, purpose, date and amount of each payment from the Sub-Fund; the assets of the Sub-Fund, indicating cash balance and a schedule of investments. The District, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of the Sub-Fund to the Board.

8. The sum of $ ____________ is hereby appropriated to the Sub-Fund; the source of funds shall be ____________ [e.g., unappropriated fund balance];

9. This Resolution shall take effect immediately.

Dated: ________, 2019

___________________________________
District Clerk
Webster Central School District
Date: 5/31/19
To: Carmen Gumina, Superintendent
From: Brian Freeman
Re: Estimated Reserve Transfers
Cc: Board of Education

As part of our annual school year closing, transfers between the 2018-19 unappropriated fund balance and reserve accounts can be made. In accordance with SED regulations, it is recommended that the Board of Education approve “estimated” transfers by June 30th of each school year. The Board will receive the actual transfers for approval in late July or early August 2019 before the adoption of the 2019-20 Tax Warrant and after the closing of the fiscal year. Below you find the recommended transfers to be completed:

1. **Capital Reserve Fund (A878)**
   - Estimated transfer not to exceed $1,000,000 into the reserve from unappropriated fund balance.

2. **Tax Certiorari Reserve (A864)**
   - Estimated transfer not to exceed $250,000 into the reserve from unappropriated fund balance.

3. **Worker’s Compensation Reserve (A814)**
   - Estimated transfer not to exceed $250,000 into the reserve from unappropriated fund balance.

4. **Liability Reserve (A862)**
   - Estimated transfer not to exceed 250,000 into the reserve from unappropriated fund balance.

Please note that estimated transfers for the BOCES Capital Project and TRS sub-fund were approved through those specific actions.

Please let me know if you have any further questions. Thank you.
To: Mr. Carmen Gumina, Superintendent  
From: Brian Freeman, Assistant Superintendent for Business  
Re: SEQRA Resolution  
Cc: Board of Education

Date: 5/22/2019

As part of the 2019-20 Budget Vote, Webster residents voted to approve a $100,000 capital outlay project. This project will be submitted to State Department of Education Office of Facilities Planning by the district architect firm LaBella Associates. Part of the approval process is to have the Board of Education approve a resolution determining what type of project it is in regards to environmental impact. Below is the resolution needed to be approved:

RESOLVED, that the Webster Central School District has acted as lead agency under the State Environmental Quality Review Act regulations of the State of New York. The $100,000 capital outlay project previously authorized has been determined to be a “Type II Action” pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act (“SEQRA”), the implementation of which as proposed, such regulations provide will not result in a significant environmental impact.

The $100,000 capital outlay project has been designed and submitted for lighting upgrade and replacement to LED fixtures to the Webster Aquatic Center at Webster Schroeder High School. If you have any further questions, please don’t hesitate to contact me. Thank you.
Date: 5/31/19

To: Mr. Carmen Gumina, Superintendent  
From: Brian Freeman, Assistant Superintendent for Business  
Re: IDEA Corrective Action Plan  
Cc: Board of Education

For ease of reading, the issues are in bold, with district responses in italics at the end.

**Internal Control - Procurement Standards:**

**Finding Criteria: 2CFR 200.318c 1,2 Conflict of Interest**–

Finding Description:  
District has written conflict of interest policy. However, district does not have written procedures for the conflict of interest policy.

**Internal Control - Procurement Standards:**

**Finding Criteria: 2CFR 200.326 Appendix II Contract Provision**– (contract for termination for cause)

Finding Description:  
District’s procurement policy and procedures submitted for review did not include written procedures or supporting documentation to meet compliance requirements for Uniform Grant Guidance Appendix II Contract Provisions.
**Internal Control - Procurement Standards:**

**Finding Criteria: 2CFR 200.321 Appendix II Contract Provision**— (contracting with MWBE)

Finding Description:  
District’s procurement documentation submitted for review did not have any written provision or procedure for compliance with federal requirement 2CFR 200.321.

**Internal Control - Standards for Financial and Program Management, determining the allowability of costs:**

**Finding Criteria: 2CFR 200.302 (b)(7) – (allowability of costs in accordance with Subpart E - Cost Principles)**

Finding Description:  
District submitted documentation for its written procedures for allowability of Subpart E cost principles. However, documentation did not address all applicable allowable cost Subpart E cost principles considerations, including but not limited to, appropriate citation of pertinent Uniform Grant Guidance regulations and required supporting documentation for each IDEA grant budgetary expenditure to ensure compliance with 200.302 (b) (7).

**District Response**

Webster will be joining the work group formulated by the New York State Association of School Business Officials (NYASBO) that will be addressing the federal concerns outlined in this audit. The District would like to thank the IDEA audit staff that visited with us. We found the audit team to be helpful and guideful in the discussions along the way.

As many districts have had similar findings to this IDEA audit, a uniform approach across the state is the best practice for addressing the Federal guidelines that are different from New York State procurement laws. Upon completion of this work group, Webster will submit the completed documents as requested through this Audit to the IDEA monitoring group at the State Education Department.
Registration Info

REGISTRATION AND HOUSING OPENS JULY 15 AT 10:00 A.M.

Remember you must be registered for the Convention to reserve housing.

<table>
<thead>
<tr>
<th>Date</th>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 15 - August 16, 2019</td>
<td>$490</td>
<td>$380</td>
</tr>
<tr>
<td>August 17, 2019 and after</td>
<td>$540</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Convention School Law Seminar</td>
<td>$320</td>
</tr>
<tr>
<td>Pre-Convention Communications Workshop</td>
<td>$145</td>
</tr>
<tr>
<td>Voting Delegate Attending Business Meeting Only</td>
<td>No Fee</td>
</tr>
</tbody>
</table>

Convention Change and Cancellation Policy

In the event your plans change or you are unable to attend, here is the process you must follow.

All cancellation or change requests must be made in writing to NYSSBA no later than Friday October 11, 2019.

Cancellation requests received on Friday, October 11, 2019 or before, will be refunded less a cancellation fee as follows:

- Cancellation of Convention Registration = $100 fee
- Cancellation of Pre-Convention School Law Seminar = $50 fee
- Cancellation of Pre-Convention Communications Workshop = $35

All cancellation requests received on Saturday, October 12, 2019 and beyond, will not be refunded.

Registration closes Wednesday, October 16.

NYSSBA is NOT responsible for cancelling any hotel or travel arrangements.

Why Attend

For 100 years, NYSSBA's Annual Convention & Education Expo has been the place to gather knowledge and spark innovation in public education. Here's how you and your colleagues can benefit by joining us in Rochester October 24-26, 2019.

Learn
From the latest educational trends to the newest technologies, updates to school law and the latest in advocacy, Convention presents the latest developments in public education while offering quality professional development.

Advance
Get a fresh perspective on important legal issues facing public schools at the Pre-Convention School Law Seminar a...
Registration | NYSSBA 2019 Convention

find thought-provoking insights about interpersonal communications at the Pre-Convention Communications Workshop.

Discover
Explore the Expo floor where you can meet emerging companies and organizations. These visionaries offer products and services that keep pace with the ever-changing landscape of New York’s public schools.

Connect
Join school board members and administrators who come from all over New York State to forge bonds—between ideas and each other. Learn best practices and real-life experiences from experts and colleagues. Convention provides mutual networking opportunities that foster relationships between people passionate about public education.

Registration and housing opens July 15, 2019.

Save the Date

Join us at Future NYSSBA Conventions

• NYSSBA’s 101st Annual Convention & Education Expo - New York City
  Date: October 25 - 31, 2020
• NYSSBA’s 102nd Annual Convention & Education Expo - New York City
  Date: October 24 - 26, 2021

convention.nyssba.org/registration#future-dates
Administrators Present:  C. Gumina, B. Freeman, B. Neenan, D. Swinson, S. Clark,  E. Land, L. Wahl, B. Zimmer  
Others Present:  E. Berns, K. Fenton, C. Gomez  
Students Present:  M. Hart, N. Kelly, C. Higgins, C. Stamler  

The Thursday, May 2, 2019 meeting of the Webster Board of Education was called to order by President T. Gurowski at 6:00 p.m. in the Webster Schroeder Counselor’s Conference Room. There was a quorum.  
The Board went into Executive Session at 6:00 p.m. to discuss negotiations and a personnel matter. M. Suffoletto motioned, S. Casey seconded to move into Executive Session.  
Vote:  7: Yes; 0: No.

The Thursday, May 2, 2019 Workshop meeting of the Board of Education was called to order by President Tammy Gurowski at 6:36 p.m. in the Webster Schroeder Library. The meeting opened with the Pledge of Allegiance.  

M. Suffoletto motioned, S. Casey seconded to move out of Executive Session.  
Vote:  7: Yes; 0: No.

Board members received an update on the new WonderCare program from directors, Erin Berns and Kristin Fenton. Parent info nights have been well attended. They are in the process of interviewing internal and external candidates. Registration opened to all on March 18. There are currently 501 students registered.  

Board members received a Transforming Learning through Technology update by Brian Zimmer and Sue Clark. Digital Citizenship and student learnings were discussed. The technology vision for the district and infrastructure upgrades were reviewed. This summer will be the second round of the three year replacement cycle for student devices. Two questions on the Digital Citizenship survey were discussed 1) What concerns you the most about today’s digital life and 2) Which topics have you had conversations about at home?  

Cory Gomez spoke on behalf of the successful TIE program and TIE students Christian and Mara led a discussion about how they use technology at school. Natalie presented about how students use technology at home. Board members were shown how to view their screen time usage on their phones. As discussed previously, maintaining a healthy balance is key.  

L. Dioguardi motioned, S. Casey seconded to adjourn the meeting. The meeting adjourned at 7:35 p.m.

Respectfully submitted,  
Cynthia Cushman  
Cynthia Cushman, District Clerk

All documents that are duly made a part of these minutes are kept in a supplemental file that corresponds to the date of this meeting.
WEBSTER CENTRAL SCHOOL DISTRICT
Webster, New York
BOARD OF EDUCATION – REGULAR AND PUBLIC BUDGET HEARING
May 9, 2019

Members Present: T. Gurowski, L. Dioguardi, S. Casey, D. Metzger-joined Regular meeting at 6:40 p.m., M. Rigillo, J. Strege, M. Suffoletto

Members Absent:

Administrators Present: C. Gumina, B. Freeman, B. Neenan, E. Land, C. Armstrong, P. Benz

Liaisons Present: A. Cawley, S. Bjarnar

Others Present: W. Sardella, J. Hamm, J. Gunerman, T. DeBacco, C. Poole, U. Mustafa

CALL TO ORDER
The May 9, 2019 meeting of the Webster Board of Education was called to order by President T. Gurowski at 5:30 p.m. in the Superintendent's Office, 1028 Ridge Road, Towne Center Plaza, Suite 112, Webster, NY. There was a quorum.

The Board went into Executive Session at 5:30 p.m. to discuss a specific personnel matter. M. Suffoletto motioned, S. Casey seconded. Vote: 6: Yes; 0: No (D. Metzger absent).

The Thursday, May 9, 2019 Regular meeting was called to order by President T. Gurowski in the Schroeder Library at 6:32 p.m. and opened with the Pledge of Allegiance. There was a quorum.

President Gurowski commented about the publicity today calling into question the actions of the Board. The Board acts to safeguard the community with our students’ best interests at heart. The FOIL that has been talked about in the media today occurred months ago. It is our feeling that it has been leaked at this particular time to influence the upcoming election. There is an ongoing investigation taking place and we will not comment further at this time. At the appropriate time, it will be discussed and the board will be very open about it.

The agenda was reviewed. M. Rigillo motioned, L. Dioguardi seconded to modify the agenda adding a resolution to the consent agenda for additional election inspectors. Vote: Yes: 6: No. 0. (D. Metzger absent).

Visitor speaking time: None

Amy Cawley, Webster Thomas student liaison updated Board members about outstanding senior recipient, Liam Murphy, who is an exemplary student. National merit scholar candidates have been announced and four Thomas students were candidates. The annual empty bowls event is on May 19th from 3-5 p.m. at the Village Bakery where Thomas students will be selling their ceramics. Special Olympics is on June 6 from 9:30-1:30. All are welcome to celebrate.

Sue Bjarnar, WTA liaison updated Board members about activities taking place throughout the district such as: Klem North students are planting seeds and learning about life cycles, DeWitt students are hosting a pirate themed literacy night, State students are participating in an online resource to learn about seeds, Plank South held a family fun night, several elementary libraries have held “battle of the books”, Schlegel held a poetry night, Schroeder earth science students held an Easter egg hunt for their best buddies, Mr. Fedor’s classes are collecting used clothing items, and WTA has collected over 2,000 signatures to complete the First Book truckload challenge. First Book is a non-profit with a mission to provide equal access to quality education. Roughly 15,000-20,000 books are expected to arrive next weekend and are free of charge. WTA and Board of Education members are helping to assist in sorting.

CELEBRATIONS OF EXCELLENCE:
Oak Tree Award Presentation
Wendy Sardella presented the annual Oak Tree awards. There were over 30 impressive nominations this year and there is an extensive process followed. JoAnn Hamm is the secondary recipient and Jennifer Gunerman is the elementary recipient. JoAnn and Jennifer thanked those who nominated them, the committee, principals, students, families, parents and colleagues for the recognition and special honor.
The Public Budget Hearing on the adopted 2019-2020 budget of the Webster Board of Education opened at 6:50 PM.

Assistant Superintendent Brian Freeman overviewed WCSD student successes including a graduation rate of 96%, being a top community for music education in the US for the 14th time, our 3rd year of implementing the mindfulness curriculum focusing on the whole child, students excelling in College Board’s AP courses, the third year of “Transforming Learning Through Technology” and summer refresh program. Factors influencing the budget were reviewed in Special Education, Pension and Benefits, and ESSA Reporting. Accomplishments include staying tax cap compliant, including rebates for residents in the fall, maintaining all student programs, additional funding at the building levels, and an addition of four FTE for mental health support. The total proposed 2019-2020 budget is $177,554,272, a 3.04% increase. The three components of the budget were reviewed and are: Administrative, Program and Capital. Proposition #1 Student Transport Vehicles is for $1,612,000 and six Board of Education candidates are running for three open seats. As a reminder the vote is on Tuesday, May 21, 2019 at Webster Schroeder High School gymnasium from 6:00 a.m. to 9:00 p.m.

The 2019-2020 Public Budget Hearing closed at 7:16 p.m.

Superintendent Report
Superintendent Gumina congratulated Webster Schroeder’s JoAnn Hamm and Klem North’s Jennifer Gunerman on being this year’s recipients of the Oak Tree Award. He thanked them for the personal impact both have had on his family members.
Mr. Gumina reminded our audience that WonderCare, our district’s new before and after school program is still taking online registrations. WonderCare is set to open in fall 2019 and will ensure that your child participates in a developmentally appropriate and enjoyable program that complements the academic experience here in Webster.
Mr. Freeman was thanked for this presentation.

BOARD BUSINESS:
New Business:
None

Old Business:

Second Reading of Draft 2019-2020 Board of Education Calendar
L. Dioguardi motioned, D. Metzger seconded to accept the 2019-2020 Board of Education calendar.  Vote: Yes: 7; No: 0.

Second Reading of Policy 3120 Sexual and Workplace Harassment
Updates to Policy 3120 were reviewed. Board members are now included in the collective group and will participate in training.

Second Reading of Policy 5040 Attendance Zones
Updates to Policy 5040 were reviewed.
M. Suffoletto motioned, J. Strege seconded to accept both the second readings of Policy 5040 and Policy 3120. Vote: Yes: 7; No: 0.

BOARD REPORTS:
School Liaison Reports:
Maria Rigillo reported that DeWitt will hold a literacy night and ice cream social on 5/15, 5th grade cooperative games will be on 5/17, the 4th grade spring concert will be on Tuesday at Thomas.

David Metzger reported that Plank North and Willink did not have a meeting.

Jan Strege attended Klem North PTSA on Monday; they have a plant sale, the spring band concert is on 5/15 at Willink, an orchestra and chorus concert is on 5/21 at Klem North. Klem North has an active PTSA and are seeking several positions for next year.

Sue Casey reported that Schlegel is in the midst of their plant sale, they have a PTSA meeting on Tuesday, May 14, 5th grade coop games are on the 17th, and there is good information in the Whiskers newsletter on wellness.
President Gurowski reported that State Road and all schools celebrated teacher appreciation week for all of the work our teachers at WCSD do. There was no PTSA meeting in May, but there is a spring plant sale; a book fair and ice cream social are on 5/23. The next meeting is on 6/11.

Vice President Dioguardi reported that Plank South held their meeting on Tuesday, they had a staff appreciation catered lunch, the band concert was last night, the 5th grade concert is on Monday and their ice cream social was on Friday. Linda attended Spry’s meeting, their staff appreciation event is next Wednesday, their last meeting is on 5/22, lunch break is on 5/14 and 5/21, the 8th grade luau is on 5/31, and they are looking for key leadership roles. PTSA and WTA are participating in locker love at secondary schools tonight.

Mike Suffoletto reported that Klem South is holding a Mother’s day plant sale, 5/14 is their spring concert at Schroeder, the 5th grade cooperative games are on May 17, and the next PTSA meeting is on June 5.

Standing District Committees
Policy - Sue Casey reported that there are two proposed policies shared with the committee, Educating the Homeless Students (update) and a new policy, Loss or Destruction of Property. No meeting is scheduled at this time and it will be addressed in the fall. As a reminder we recommend that the code of conduct be updated next year and would like to have a BOE member on the committee. Sue thanked the committee for their hard work this year.
Budget Advisory – Work was completed two weeks ago and new members are always welcome.
Strategic Planning – No meetings are set yet, but two topics will be covered before the end of the year to review survey data and a homework discussion. Cindy will facilitate the scheduling.
WHEN/DFCC – Linda reported that there was a drug takeback a few Saturdays ago. 145 cars came through and 331 pounds of prescription drugs were collected. There were approximately 70 attendees at the vaping presentation. The committee is currently working on the grant.
Tammy Gurowski reported that learning walks will be scheduled again taking place in the spring.

MCSBA
Mike Suffoletto reported that the Annual meeting will be held on May 29 at Schroeder with our students performing. It will be Mike’s last meeting as MCSBA President.
Jan Strege attended the Legislative committee meeting on May 1. The committee is talking with local legislators about ways to take unfunded mandates out. She gave a shout out to Sherry Johnson for her excellent relationships and advocating efforts.
Linda Dioguardi attended the Labor Relations meeting on April 24. The presentation was led by West Irondequoit students on the Pathways to Teaching program.
Tammy Gurowski volunteered to co-chair Info Exchange next year and complimented MCSBA’s efforts.

CONSENT AGENDA:
J. Strege motioned, S. Casey seconded to approve the consent agenda as amended recommended by the Superintendent including: Minutes of the April 11, 2019 Regular Meeting and April 23, 2019 Special meeting, Personnel Actions including Certified Probationary, Certified Regular Substitute, Classified Appointments, Adjustments, Additional Assignments, Leaves of Absence, Resignations, Retirements, Recommendations of the CSE Committee, Recommendations of the CPSE Committee, Resolution to Appoint Additional Election Inspectors for the 2019-2020 Budget Vote and Election on May 21, 2019, and Cooperative Bid: Natural Gas.
Vote: Yes: 7; No: 0.

ADJOURNMENT
M. Suffoletto motioned, D. Metzger seconded to adjourn the meeting.
Vote: Yes: 7; No: 0. The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Cynthia Cushman

Cynthia Cushman, District Clerk

All documents that are duly made a part of these minutes are kept in a supplemental file that corresponds to the date of this meeting.
The Annual Budget Vote and Board of Education Election was held at Webster Schroeder High School, 875 Ridge Road, Webster, New York. Vote Chairperson, Eric Reed, opened the polls at 6:00 a.m. and declared the polls closed at 9:00 p.m.

Vote results are as follows:

On the 2019-2020 Budget Question: RESOLVED, that the Board of Education of Webster Central School District, Monroe and Wayne Counties, New York, be authorized to expend the sum of $177,554,272 as a general fund appropriation for the 2019-2020 school year and to levy the necessary tax therefore.

Machine Totals: Yes: 2464 No: 1130
Absentee Ballots: Yes: 40 No: 22
Vote Totals: Yes: 2504 No: 1152

Proposition #1: RESOLVED, that the Webster Central School District is authorized to purchase and finance student transport vehicles, and expend a total sum not to exceed $1,612,000, which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed $1,612,000, shall be issued.

Machine Totals: Yes: 2460 No: 1126
Absentee Ballots: Yes: 41 No: 20
Vote Totals: Yes: 2501 No: 1146

3 Absentee ballots received were invalid/unsigned. 1 Absentee ballot received was outside the Webster Central School District boundaries.

Board of Education results are as follows (as they appeared on the ballot):

<table>
<thead>
<tr>
<th>Ida Marra</th>
<th>Machine Totals: 1069</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Absentee Ballots: 19</td>
</tr>
<tr>
<td></td>
<td>Write In: 1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1089</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tammy Gurowski</th>
<th>Machine Totals: 2004</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Absentee Ballots: 40</td>
</tr>
<tr>
<td></td>
<td>Write In: 4</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2048</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Janice Garritano</th>
<th>Machine Totals: 1554</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Absentee Ballots: 23</td>
</tr>
<tr>
<td></td>
<td>Write In: 3</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1580</td>
</tr>
</tbody>
</table>
Tammy Gurowski, Linda Dioguardi and Maria Rigillo will serve three year terms beginning July 1, 2019.

Write in Candidates for the Board of Education other than noted above:

Gene Midnight-1 vote, Grace Parmelee-1 vote, name not known to be valid-1 vote, Charles Genese-1 vote, Patricia Cataldi-1 vote, Mike Gustin-1 vote, Karl Unrath-1 vote, John Doerner-1 vote, Andrew Lake-1 vote, Regina Chiaramonte-1 vote, Ron Nesbitt-1 vote, Gerald Dalon-1 vote, Ellen B. Lindahl-1 vote, Mindy Spencer-1 vote, William Spencer-1 vote, Matthew David Yonko-1 vote, Mike Alfieri-1 vote, Shelley Alfieri-1 vote.

Respectfully submitted,

**Cynthia Cushman**

Cynthia Cushman  
District Clerk
Members Absent: D. Metzger
Students Present: A. Bauman, A. Cellura, A. Fantigrossi, A. Grann, Z. Knope, M. McIntee, M. Palmer, Jr., K. Ridgeway, K. Sanderson, A. Smith, A. Tomiuk, S. Vega

The Thursday, May 23, 2019 Workshop meeting of the Webster Board of Education opened up at 12:55 p.m. at Webster Thomas High School showcasing the GeoTech program.

Mike Tuchrello, Kurt Mangos, Tammy Abbe and students described the elements of the GeoTech program. Students are engaged in every step of the project from ordering supplies, planning, designing, measuring and completing the project, working collaboratively. Students enjoy this program immensely and were proud to show off their completed projects such as a charging station for Chromebooks, wooden shelves and bookcases, mug rack, classroom tables, partitions for the tables, a trophy display case, shelves and door to the student food cupboard and lastly, the beautiful outdoor learning classroom that was masterfully created.

Students discussed their future plans and spoke about the positive learning experience that this class provides and skills that will carry over into their future.

Respectfully submitted,

Cynthia Cushman

Cynthia Cushman
District Clerk

All documents that are duly made a part of these minutes are kept in a supplemental file that corresponds to the date of this meeting.
RESOLVED that the following employees are hereby appointed to the indicated positions subject to the employment clearance, conditional hiring or emergency conditional hiring law and regulations of the New York State Education Department.

<table>
<thead>
<tr>
<th>Teacher / Administrator</th>
<th>Tenure Area</th>
<th>Effective Date</th>
<th>Assignment:</th>
<th>Location:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brian Neenan</td>
<td>Administration</td>
<td>07/01/2019</td>
<td>Deputy Superintendent</td>
<td>District Administration Office</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>FTE: 1.00</td>
<td></td>
</tr>
</tbody>
</table>
RESOLVED that the following employees are hereby appointed to the indicated positions subject to the employment clearance, conditional hiring or emergency conditional hiring law and regulations of the New York State Education Department.

### Certified Probationary 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1  Mackenzie Strawser</td>
<td>Teaching Assistant, HS Regular Ed</td>
<td>05/20/2019 - 05/19/2023</td>
</tr>
</tbody>
</table>

Tenure Area: Teaching Assistant  
Location: Webster Schroeder High School
RESOLVED that the following employees are hereby appointed to the indicated positions subject to the employment clearance, conditional hiring or emergency conditional hiring law and regulations of the New York State Education Department.

### Certified Regular Substitute 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Assignment</th>
<th>Location</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexa Cunningham</td>
<td>Regular Substitute Teacher - Secondary</td>
<td>06/04/2019 - 06/30/2019</td>
<td>Science</td>
<td>Webster Thomas High School</td>
<td>1.00</td>
</tr>
<tr>
<td>Roberta Dinoto</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>04/29/2019 - 06/26/2019</td>
<td>Elementary K-6</td>
<td>Klem Road North School</td>
<td>1.00</td>
</tr>
<tr>
<td>Barbara Morrissey-Hamilton</td>
<td>Regular Substitute Teacher - Secondary</td>
<td>05/13/2019 - 06/21/2019</td>
<td>Foreign Language</td>
<td>Willink Middle School</td>
<td>1.00</td>
</tr>
<tr>
<td>Lori Porray</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>05/23/2019 - 06/21/2019</td>
<td>Speech and Language Disabilities</td>
<td>Schlegel Road School</td>
<td>1.00</td>
</tr>
<tr>
<td>Cheryl Repass</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>05/21/2019 - 06/26/2019</td>
<td>School Psychologist</td>
<td>Klem Road North School</td>
<td>1.00</td>
</tr>
</tbody>
</table>
RESOLVED that the following employees are hereby appointed to the indicated positions subject to the employment clearance, conditional hiring or emergency conditional hiring law and regulations of the New York State Education Department.

### Classified Appointments 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification / Grade</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Heather Bauer</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Willink Middle School</td>
<td>06/24/2019</td>
</tr>
<tr>
<td>2 Lynda Benton</td>
<td>Food Service Helper, High School</td>
<td>Webster Schroeder High School</td>
<td>05/28/2019</td>
</tr>
<tr>
<td>3 Debra Carpenter</td>
<td>Bus Monitor</td>
<td>Transportation</td>
<td>03/04/2019</td>
</tr>
<tr>
<td>4 Ryan Conley</td>
<td>Maintenance Mechanic</td>
<td>Buildings &amp; Grounds</td>
<td>05/13/2019</td>
</tr>
<tr>
<td>5 Regan Craig</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Plank Road North School</td>
<td>05/28/2019</td>
</tr>
<tr>
<td>6 Carla Faggiano</td>
<td>Bus Driver</td>
<td>Transportation</td>
<td>05/16/2019</td>
</tr>
<tr>
<td>7 Edward Fowler</td>
<td>Bus Driver</td>
<td>Transportation</td>
<td>05/21/2019</td>
</tr>
<tr>
<td>8 Sarah Frame</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/15/2019</td>
</tr>
<tr>
<td>9 Ethan Heil</td>
<td>Student Helper-Technology</td>
<td>Tech Department</td>
<td>05/29/2019</td>
</tr>
<tr>
<td>10 Heidi Klein</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>06/03/2019</td>
</tr>
<tr>
<td>11 Madison Mason</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/21/2019</td>
</tr>
<tr>
<td>12 Laura Menz</td>
<td>Student Aide, Elem.-Special Ed.</td>
<td>Schlegel Road School</td>
<td>05/13/2019</td>
</tr>
<tr>
<td>13 Danielle Mills</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/20/2019</td>
</tr>
<tr>
<td>14 Christian Nairy</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/28/2019</td>
</tr>
<tr>
<td>15 Kelsey Nelson</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/21/2019</td>
</tr>
<tr>
<td>16 Lauren Nicastro</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/14/2019</td>
</tr>
<tr>
<td>17 Mary Norton</td>
<td>Food Service Helper, P.T. - Elementary</td>
<td>Plank Road North School</td>
<td>05/28/2019</td>
</tr>
<tr>
<td>18 Darwin Pray</td>
<td>Student Helper-Technology</td>
<td>Tech Department</td>
<td>07/01/2019</td>
</tr>
<tr>
<td>19 Jakob Rothfuss</td>
<td>Student Helper-Technology</td>
<td>Webster Thomas High School</td>
<td>05/09/2019</td>
</tr>
<tr>
<td>20 Lori Schreiber</td>
<td>District Treasurer</td>
<td>District Administration Office</td>
<td>05/20/2019</td>
</tr>
</tbody>
</table>
RESOLVED that the following employees are hereby appointed to the indicated positions subject to the employment clearance, conditional hiring or emergency conditional hiring law and regulations of the New York State Education Department.

### Classified Appointments 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification / Grade</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mackenzie Travis</td>
<td>Student/Adult Helper - B &amp; G</td>
<td>Buildings &amp; Grounds</td>
<td>05/15/2019</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Comments</td>
<td></td>
</tr>
<tr>
<td>------------------</td>
<td>-----------------------------------------------</td>
<td>------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Deena Fairchild</td>
<td>BUS LOADER</td>
<td>Adjustment to bus duty stipend as a result of Leave of Absence.</td>
<td></td>
</tr>
<tr>
<td>Anna Fico</td>
<td>Teaching Assistant, LTS/Temp SPED</td>
<td>Extension of LTS position</td>
<td></td>
</tr>
<tr>
<td>Bancroft Grant</td>
<td>Cleaner - Night (2nd Shift)</td>
<td>Change from midnight cleaner to night cleaner</td>
<td></td>
</tr>
<tr>
<td>Laura Heintz</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>Extension of LTS position</td>
<td></td>
</tr>
<tr>
<td>Heather Hennessey</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>Extension of LTS position</td>
<td></td>
</tr>
<tr>
<td>Lisa Hutchings</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>Extension of LTS position to 6/26/2019</td>
<td></td>
</tr>
<tr>
<td>John Kaseman</td>
<td>Regular Substitute Teacher - Secondary</td>
<td>Extension of LTS position</td>
<td></td>
</tr>
<tr>
<td>Danielle Rothstein</td>
<td>Regular Substitute Teacher - Elementary</td>
<td>Extension of LTS position</td>
<td></td>
</tr>
<tr>
<td>Diana Seroski</td>
<td>Special Education, Self-Contained</td>
<td>End date for LOA adjusted to 6/3/2019</td>
<td></td>
</tr>
</tbody>
</table>
RESOLVED that the following employees are hereby appointed to the indicated positions subject to the employment clearance, conditional hiring or emergency conditional hiring law and regulations of the New York State Education Department.

### Additional Assignments 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Lindsay Burgess</td>
<td>Best Buddies Club Advisor</td>
<td>08/29/2018</td>
<td>821.00</td>
</tr>
<tr>
<td></td>
<td>Webster Schroeder High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Kathleen Denaro</td>
<td>Study Hall Supervision</td>
<td>04/24/2019</td>
<td>314.00</td>
</tr>
<tr>
<td></td>
<td>Spry Middle School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Kristen Johnson</td>
<td>Cafeteria Supervision</td>
<td>05/02/2019</td>
<td>348.16</td>
</tr>
<tr>
<td></td>
<td>Plank Road North School</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Leaves of Absence 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Katelyn Warner</td>
<td>Klem Road North School</td>
<td>FMLA: June 6, 2019 through June 26, 2019</td>
</tr>
<tr>
<td>English New Language (ENL) - Elementary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Meghan Wood</td>
<td>Plank Road South School</td>
<td>FMLA: June 4, 2019 through June 26, 2019</td>
</tr>
<tr>
<td>Elementary Teacher, Grade 2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Resignations 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katherine Bennett</td>
<td>Willink Middle School</td>
<td>06/20/2019</td>
</tr>
<tr>
<td>Gusty Fisher</td>
<td>Spry Middle School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Nicole Hall</td>
<td>State Road School</td>
<td>05/29/2019</td>
</tr>
<tr>
<td>Jeremy Liverman</td>
<td>Willink Middle School</td>
<td>05/31/2019</td>
</tr>
<tr>
<td>Nancy Maier</td>
<td>Willink Middle School</td>
<td>05/31/2019</td>
</tr>
<tr>
<td>Mary Moore</td>
<td>District Administration Office</td>
<td>05/10/2019</td>
</tr>
<tr>
<td>Renee Prince</td>
<td>Spry Middle School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Charis Zdrojewski</td>
<td>Klem Road South School</td>
<td>06/30/2019</td>
</tr>
</tbody>
</table>
### Retirements 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Dragonefox</td>
<td>Willink Middle School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Teaching Assistant, MS Regular Ed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mary Fantuzzo</td>
<td>Willink Middle School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Teaching Asst, MS - Special Educ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sharon Fingado</td>
<td>Klem Road North School</td>
<td>06/29/2019</td>
</tr>
<tr>
<td>Teaching Asst, Elementary - Special Ed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joann Hamm</td>
<td>Webster Schroeder High School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>English</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donna Head</td>
<td>Webster Thomas High School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Reading - Secondary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janina Hrycyna</td>
<td>Schlegel Road School</td>
<td>06/25/2019</td>
</tr>
<tr>
<td>Student Aide, Elem.-Special Ed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Judy Kommeth</td>
<td>Klem Road North School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Student Aide, Elem.-Special Ed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elizabeth Lee</td>
<td>State Road School</td>
<td>06/24/2019</td>
</tr>
<tr>
<td>Student Aide, Elem.-Special Ed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christine Simmons</td>
<td>Webster Schroeder High School</td>
<td>06/29/2019</td>
</tr>
<tr>
<td>Teaching Asst, HS - Special Educ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anne Vanhorne</td>
<td>Plank Road South School</td>
<td>06/30/2019</td>
</tr>
<tr>
<td>Student Aide, Elem.-Special Ed.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Administrative Internship 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimberly Magee</td>
<td>Mathematics</td>
<td>Administrative internship for the 2019/20 school year.</td>
</tr>
</tbody>
</table>
OBJECTIVE
A strong instructional leader with the ability to cultivate and maintain positive and productive relationships with students, parents, administrators, as well as the community. I am interested in pursuing a position to implement my leadership skills, help further staff development, and as a result reach a greater population in promoting building culture and pride for the community.

EDUCATION
Certificate of Advanced Study, Educational Administration, SUNY Oswego August 2018-Present
Master of Science, Educational Technology, Nazareth College May 2016
Bachelor of Arts, Mathematics (Secondary Education), SUNY Geneseo May 2012

CERTIFICATIONS
Educational Administration, Anticipated May 2020
NYS Professional Teaching Certification – Grades 7-12 Mathematics – Professional
NYS Coaching Certification
Red Cross/ CPR/ First Aid Certification
DASA Certification
Google 1 Certified

PROFESSIONAL EXPERIENCE
Department of Education – Albany, NY
New York State Educational Specialist January 2019 – Present
- Collaborate with educators across the state to construct and analyze future Algebra I Regents exams
- Design test questions aligned to the standards that can be used for future Regents Exams
- Learn current trends and practices to help improve grading practices

Webster Central School District – Webster, NY
Secondary Mathematics Teacher August 2013 – Present
- Develop and teach Algebra, AP Statistics, ICT/CT and 15:1 students
- Implement and create new curriculum based off of changing New York State Math standards
- Create and present professional development for teachers on instructional technology strategies
- Participate in building level initiatives to improve school culture
- Redesign the RTI model and present to colleagues concerning the changes to implementation
- Mentor student teachers throughout a semester to improve on their pedagogy

West Irondequoit Central School District – Irondequoit, NY September 2012 – June 2013
Secondary Mathematics Teacher
- Taught Algebra I students instructional strategies to ensure success on the Integrated Algebra Regents Exam
- Worked with students in an RTI setting who required extra support to graduate
LEADERSHIP RESPONSIBILITIES

Webster Central School District – Webster, NY

Link Crew Advisor

- Implement a program to integrate new students to the high school
- Implement triad mentoring which consists of a teacher, struggling new student and an upperclassman who meet on a weekly basis to discuss strategies to improve success

Positive Behavioral Interventions and Supports Team Member

Webster Central School District – Webster, NY

- Identify and facilitate plans to improve culture and recognize positive behavior
- Plan One Warrior Week to promote the celebration and acceptance of differences in our student body

COACHING

Webster Central School District – Webster, NY

JV Girls Lacrosse Coach

- Focus on improving team morale by implementing mindfulness theories
- Teach lacrosse fundamentals and sportsmanship

Modified A/JV Girls Tennis Coach

- Teach initial skills and team development

PRESENTATIONS

- National Council of Teachers of Mathematics Regional Conference, Chicago, 2016; Teaching Algebra in a 1-1 Classroom
- Association of Mathematics Teachers of New York State Annual Conference, Buffalo, 2016; Teaching Algebra in a 1-1 Classroom
- Teachers Teach Teachers, Webster, 2016; Using Technology for Formative Assessment
- Professional Development Seminars for teachers including, Google Basics, Flipped Classroom, Using Technology in the Secondary Math Classroom, and Student Centered Learning

MEMBERSHIPS

- Association for Supervision and Curriculum
- US Lacrosse
- National Council of Teachers of Mathematics
- Association of Mathematics Teachers of New York State

REFERENCES

Paul Benz, Principal
Webster Schroeder High School
(585) 670-5000
paul_benz@webstercsd.org

Eric Blask, Director of Data and Infomatics
Webster CSD
(585) 216-0055
eric_blask@webstercsd.org
May 20, 2019

Superintendent Carmen Gumina
Webster Central School District
119 South Avenue
Webster, NY 14580

RE: 2019-2020 SRO Contract

Dear Mr. Gumina:

Enclosed are two copies of the Inter-Municipal Agreement between the Town of Webster and the Webster Central School District. This agreement is for the 2019-2020 School Year for two School Resource Officers.

Once you have signed both documents, please mail them back to my attention so that I may put them on the next available Town Board Meeting agenda to be signed. Once they are signed, I will mail back one fully executed copy for your records.

If you have any questions or concerns, please feel free to contact me or Supervisor Nesbitt.

Sincerely,

PattiAnn Schultz
Secretary to Supervisor Nesbitt

Enclosures
Inter-Municipal Agreement
School Resource Officer

THIS AGREEMENT between the Town of Webster, Monroe County, New York, a municipal Corporation having offices at 1000 Ridge Road, Webster, New York 14580, hereinafter referred, for the purposes of this agreement, as the “TOWN” or “POLICE DEPARTMENT”, and the Webster Central School DISTRICT, a school DISTRICT with a principal address at 119 South Avenue, Webster, New York 14580, hereinafter referred as the “DISTRICT”; and

Whereas, the TOWN, by its Police Department, employs sworn Police Officers, each of whom are capable of performing the duties and functions of a School Resource Officer, (SRO), which (or who) is assigned to provide law enforcement expertise and resources to assist school staff in maintaining safety and order within their assigned school(s); and

Whereas, this agreement formalizes the relationship between the DISTRICT and the TOWN in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement officers and the youth of our community; and

Whereas, the mission, goals, and objectives of the SRO program is the reduction and prevention of school related violence and crime, more particularly crimes committed by juveniles and young adults. The SRO program aims to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. The goals of the SRO program are to reduce incidents of school violence, reduce criminal offenses committed by juveniles and young adults, establish a rapport between the SROs and the student population, and establish a rapport between the SROs and school staff;

Now, therefore, in consideration of the mutual covenants and conditions herein, it is agreed

Roles, Responsibilities and Assignment of the SRO

1. The TOWN will provide two School Resource Officers (SRO). Any SRO(s) provided shall be sworn Webster Police Officer(s) assigned to provide law enforcement expertise and resources to assist school staff in maintaining safety and order within their assigned school(s) during the 2019-2020 year commencing September 1, 2019 and ending on June 30, 2020. The SRO’s assignment during the summer recess period, herein defined as July 1st to August 31st, will be at the sole discretion of the Chief of Police. The DISTRICT may request that any individual SRO, on the basis of performance, be reassigned to alternative duties during the course of the academic year, and/or replaced in his or her duties as a SRO by an alternative officer; the TOWN agrees that it will receive and consider any such requests from the DISTRICT.
2. The SRO’s assigned school buildings, grounds, and surroundings will be the SRO’s patrol area. The SRO’s responsibility is to answer and address calls for service and coordinate the police response to the school. In the event a situation requires police involvement school staff should call 911 and notify the SRO if possible.

3. The SRO’s duty schedule will be determined by the TOWN, after consultation with the DISTRICT, through its Police Department, but will generally be arranged to provide coverage throughout the school day including arrival and dismissal times.

4. The SRO(s) will wear a regulation police uniform and operate a police vehicle while on duty unless otherwise authorized by a Police Department supervisor.

5. The SRO(s) reports to the supervisor of the Police Department’s Administrative Bureau.

6. SROs are primarily law enforcement officers. The SRO(s) shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain under the control, through the chain of command, of the Webster Police Department. To the extent that any SRO(s) is subject to discipline resulting from the performance of his or her duties (or failure to perform the same) within the scope of this agreement, such discipline may only be administered by the Police Department and in accordance with all of the applicable laws, rules, regulations and contractual obligations observed by the Department.

7. The SRO(s) will, whenever practical, enforce criminal law and protect the students, staff, and public at large against criminal activity.

8. The SRO(s) will complete reports and investigate crimes committed on campus or refer such investigation to the Police Department.

9. The SRO(s) should, whenever practical, coordinate investigative procedures between law enforcement and school administrators.

10. The SRO(s) should be highly visible throughout the campus and spend the majority of his/her duty hours interacting with students and school staff.

11. The SRO(s) should work in conjunction DISTRICT staff to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students or school activities.

12. The SRO(s) should participate and advise DISTRICT staff of areas of risk assessment and threat assessment at his/her assigned school building.
13. The SRO(s) shall notify DISTRICT staff and the supervisor of the Administrative Bureau (SRO Supervisor) if it is necessary for the SRO(s) to be stationed off campus during his/her duty hours.

14. The SRO(s) will be deployed to the Webster Schroeder and Webster Thomas High Schools at the discretion of the Administrative Bureau Supervisor with input from DISTRICT staff.

15. The SRO(s) will be assigned to the Webster Police Department Administrative Bureau and will report to the Administrative Bureau supervisor for assignment during school breaks.

16. The Webster Police Department reserves the right to temporarily redeploy the SRO(s) in order to maintain proper road patrol staffing, and during critical incidents or natural disasters which would require additional officers.

17. The SRO(s) will schedule his/her time off and vacation days at the same time as school days off and school vacation times.

**Roles and Responsibilities of the SRO Supervisor (the Supervisor of the Administrative Bureau)**

1. The SRO Supervisor will coordinate work assignments of the SRO(s) at various campuses in consultation with school principals and other DISTRICT staff, as necessary.

2. The SRO supervisor will ensure that the SRO(s) are complying with TOWN directives and cooperating with DISTRICT plans and procedures as much as possible.

3. The SRO supervisor will coordinate scheduling and work hours of the SRO(s) (vacation, sick leave, etc.)

4. The SRO supervisor will communicate with DISTRICT staff to ensure the SRO program is operating in the most effective way possible. This includes receiving and assessing information regarding the performance of the SRO(s) from DISTRICT staff and incorporating such information into any performance-based evaluations administered to the SRO(s) by the Police Department during the term of the officer's assignment as an SRO. The SRO(s) will additionally be responsible for contacting DISTRICT staff as needed to obtain clarification or additional data relating to the aforementioned information.
Roles and Responsibilities of the DISTRICT

1. DISTRICT staff should facilitate effective communication between the SRO(s) and school staff. DISTRICT staff should meet regularly with the SRO(s) and with the SRO supervisor.

2. DISTRICT staff should provide feedback to the SRO supervisor regarding the performance of the SRO(s) and the effectiveness of the SRO program.

3. DISTRICT staff should provide information to the SRO supervisor for the SRO(s)’s annual performance evaluation. DISTRICT staff will be responsible for furnishing to the SRO supervisor any information in support of a DISTRICT request that an SRO(s) be reassigned, and/or another officer be assigned in place of a current SRO(s), on the basis of performance.

4. DISTRICT staff is encouraged to include the SRO(s) in staff/administrative meetings.

5. The school principal should insure that non-criminal student disciplinary matters remain the responsibility of school staff and not the SRO(s).

Police Investigating and Questioning

1. The SRO(s) has authority as a police officer to stop, question, interview, and take police action without prior authorization of the principal or contacting parents.

2. DISTRICT staff shall be notified as soon as practical of any significant enforcement events. The SRO(s) should coordinate activities so that action between the agencies is cooperative and in the best interests of the school and public safety. The SRO(s) should be kept advised of investigations that involve students at his/her assigned school.

3. The DISTRICT shall make student information available to the SRO(s) in a manner consist with FERPA and DISTRICT policy as outlined in the annual back to school newsletter. These provisions do not apply to the DISTRICT’s disclosure of records created, developed, and/or maintained by the SRO(s) and or SRO supervisor acting in a capacity as a part of the DISTRICT’s law enforcement unit.
Search and Seizure

1. School officials may conduct searches of students’ property and person as permitted by New York State Law. The SRO(s) should not become involved in administrative searches unless specifically requested by the school to provide security, protection, or for handling of contraband. Administrative searches must be at the direction and control of DISTRICT staff. At no time shall the SRO(s) request that an administrative search be conducted for law enforcement purposes or have school staff act as his/her agent.

Term of Contract

1. This contract shall be effective September 1, 2019 and end on June 30, 2020 (initial program term).

2. The initial program will be established for a period of (1) year and may be modified, amended, or discontinued after that period as herein provided.

Program Continuity and Funding

Understanding and agreeing that the School Resource Officer Program is a cooperative effort between the Town of Webster and the Webster Central School DISTRICT shall share the funding, continuity, and operational responsibilities of the program as follows:

The DISTRICT:

1. The DISTRICT will reimburse the TOWN for the DISTRICT’S share of the salary and benefits for the sworn police officer assigned to the DISTRICT, no later than 60 days after invoice date. The TOWN will invoice the DISTRICT for the actual salary and benefits for the officer for the time assigned, biannually, for September through December (January invoice), and for January through June (July invoice). The TOWN shall retain responsibility for administering the pay, benefits, and other terms and conditions of employment of the SRO(s) including, but not limited to: the determination of compensation and benefits; payroll administration; any pension service reporting; tax withholding; and the accrual and exercise of any rights, benefits and/or obligations inuring to public employees under any applicable Federal, State or local law.

2. In addition thereto, the DISTRICT will pay/reimburse the TOWN any SRO(s) overtime when such overtime is authorized by the Superintendent or Assistant Superintendent of Schools while performing duties directly related to SRO(s) duties. SRO(s) overtime for after school events will be the responsibility of the school utilizing and requesting the services of the SRO(s). The SRO(s) overtime will be billed to the DISTRICT every 30 days.
3. The DISTRICT shall provide a secure work area for the SRO(s), in his/her assigned school, equipped with a desk, chair, telephone, computer (networked into the DISTRICT network), and securable file cabinet. The school shall provide office supplies for the SRO(s) that are routinely used in the course of normal office business and approved in the school budget. The DISTRICT shall supply the SRO(s) with a cell phone with the understanding that this phone is to be used for official business only.

**General Terms:**

1. This agreement may be terminated by either party by delivering written notice of such termination to the other party. It shall be renewed annually and amended as necessary to meet the needs of the signatory agencies. In the event of termination during the school year, the TOWN’s obligation to provide the SRO(s) to the DISTRICT will continue until the close of the school year.

2. There will be no amendments to this agreement without written consent of both parties. This agreement may not be assigned by the TOWN or the DISTRICT without written consent. Without such consent any assignment is null and void.

3. The DISTRICT acknowledges that it is an independent contractor and not an officer, agent, partner, joint venture, or employee of the TOWN. The DISTRICT shall not, at any time, or in any manner, represent that it or any of its agents or employees is in any manner agents or employees of the TOWN.

4. The TOWN acknowledges that it is an independent contractor and not an officer, agent, partner, joint venture, or employee of the DISTRICT. The TOWN shall not, at any time, or in any manner, represent that it or any of its agents or employees is in any manner agents or employees of the DISTRICT.

5. Each party reserves the right, after consultation with the other party and upon thirty (30) days notice, to terminate this contract should the other party fail to perform the services described in a manner satisfactory to the terminating party. During the 30-day notice period, the parties agree to discuss and attempt to resolve the underlying basis for the termination of the contract.

6. The DISTRICT agrees that it will, at its own expense, indemnify and hold harmless the TOWN and/or all employees of the TOWN, its officers and agents, from all liability of claims, fines, fees, penalties, attorney fees, liability, judgment, costs, causes of action, damages, expenses, and costs for or arising out of the performance or failure to perform the work, labor and services by the DISTRICT, its agents, servants or employees whether caused by negligence of the part of the DISTRICT or by anyone acting by, through or for the DISTRICT.
7. The TOWN agrees that it will, at its own expense, indemnify and hold harmless the DISTRICT and/or all employees of the DISTRICT, its officers and agents, from all liability of claims, fines, fees, penalties, attorney fees, liability, judgment, costs, causes of action, damages, expenses, and costs for or arising out of the performance or failure to perform the work, labor and services by the TOWN, its agents, servants or employees whether caused by negligence of the part of the TOWN or by anyone acting by, through or for the TOWN. The period of indemnification and hold harmless is limited to the period from which the TOWN received the referral until the closure of the case by the TOWN.

8. As part of its obligation to indemnify and hold harmless, the DISTRICT, its officers, agents and employees, as set forth above, the TOWN agrees to obtain and maintain in full force and effect, for the term of this Agreement, insurance coverage as described below:

   a. Workers’ Compensation Insurance: a policy covering operations of the TOWN in accordance with the Workers’ Compensation Law, covering all operations under the Agreement; a certificate of insurance or other proof that Workers’ Compensation coverage is in effect shall be provided before the start date of this Agreement.

   b. Liability and Property Damage Insurance issued to the TOWN and covering the liability for damages imposed by law upon the TOWN with respect to all work performed by the TOWN under this Agreement naming the DISTRICT additional insured.

9. This Agreement and all of the covenants hereof shall inure to the benefit of and be binding on the TOWN and DISTRICT, and their partners, successors, assigns, and legal representatives. Neither the DISTRICT nor the TOWN shall have the right to assign, transfer, or sublet its interests or obligations hereunder without the written consent of the other party.

10. This Agreement constitutes the entire Agreement between the parties, and supersedes any and all prior proposals, negotiations and agreements, whether written or oral. Any amendment to this Agreement shall be void unless it is in writing and subscribed by the party against whom the amendment is sought to be enforced.

11. In the event the terms and conditions of this agreement are not strictly enforced by the TOWN or the DISTRICT, such non-enforcement shall not act as a waiver or amendment of this Agreement, nor shall such non-enforcement prevent either the TOWN or the DISTRICT from enforcing every term of this Agreement thereafter.

12. The DISTRICT and the TOWN and their respective agents or employees, shall strictly comply with all Federal, State and local laws, rules and regulations
applicable to the performance of this Agreement. Furthermore, every provision of law required to be inserted in this Agreement shall be deemed so inserted, and this Agreement shall be read and enforced as if such provisions were so inserted.

13. This Agreement shall be governed by and under laws of the State of New York. In the event that a dispute arises between the parties, the venue for the resolution of such a dispute shall be the County of Monroe, State of New York.

14. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of said counterparts shall together constitute but one and the same instrument, which may be sufficiently evidenced by one counterpart.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the day and year first written above.

DATE: _______________  SIGNED: __________________________

                     Supervisor, Town of Webster

DATE: _______________  SIGNED: __________________________

                     Superintendent, W. C. S. D.
(State of New York)  
(County of Monroe)

On the ______ day of ____________ in the year ______, before me, the undersigned, a Notary Public in and for said State, personally appeared Ronald W. Nesbitt, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument; that he/she executed the foregoing instrument in accordance with Resolution No. ______ of ______ adopted by the Webster Town Board on

__________  __________  __________.

(month)   (day)   (year)

______________________________
Notary Public

(State of New York)  
(County of Monroe)

On the ______ day of ____________ in the year ______, before me, the undersigned, a Notary Public in and for said State, personally appeared Carmen Gumina, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument; that he/she executed the foregoing instrument in accordance with Resolution No. ______ of ______ adopted by the Webster Central School DISTRICT, Board of Education on ____________  __________  __________.

(month)   (day)   (year)

______________________________
Notary Public
Non Bargaining Unit Members  
Salary Recommendations for 2019-20

To: Webster Board of Education  
From: David Swinson  
Re: Salary Adjustments for 2019-20

Date: May 28, 2019

Support Staff - WELA 3.5%

Tom Garren  Lisa Borrino  Christine Quinlan  
Michael Geer  Cynthia Cushman  Lauren Massimi  
Jim Van Niel  Glenna Blitz  Tom Flood  
Carol Engel  Ashley DiLorenzo  Carla Watkins  
Donna Ewing  Pat Depta  Kate Ferruzza  
Stephanie Alaimo  Michelle Lane  Susan Ashley  
Tom Nicchitta  Mary Sprague

Aquatic Staff - WELA 3.5%

Scott Josephson  Jodi Byerts  Ben Whipple  
Brian Wilcox  Megan Sassenhausen  Atanas Chamov

Support Staff - ESA 2.95% (contract currently under negotiation and may change prior to July 1, 2019)

Vivian Infantino  Michael Ponticello  Emily Slezak

Technical Staff - WELA 3.5%

William Arcuri  Rick Bennett  Paul Conley  
Jake Haring  Ian Mee  Denise Bonney  
William Eberts  Juan Reyes  Michael Barry  
Joan Kiesow  Cathleen Streit  William Blitz  
Corey Gomez  Brenda Roof  
Samuel Bell  Jenna Cooman

Non-Classified - WELA 3.5%

Jane Laskey  Tom Hondorf  Stacey Snyder  
Lori Schreiber  Renee Reagan  Neil Flood  
Krista Grose

Administrative Staff - per individual Administrative Contract

David Swinson  Brian Neenan  
Brian Freeman  Carm Gumina
To: Board of Education

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid – Natural Gas

Date: May 2, 2019

The Webster Central School District participated in a Cooperative Bid for Natural Gas that was coordinated by Monroe 2 Orleans BOCES for the period July 1, 2019 – June 30, 2019.

This bid has the following criteria:

1. The bid is done once a year.
2. The bid is awarded in aggregate.
3. Bid recommendations are approved by the Bid Coordinators.

**Recommended Resolution:** It is recommended to the Webster Board of Education that we accept the bid for Natural Gas from National Fuel Resources Inc. and New Wave Energy Corp., as the lowest responsible bidder meeting specifications.

BF: lb
To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Rs: Cooperative Bid – Music Equipment and Supplies

Date: May 14, 2019

The Webster Central School District participated in a Cooperative Bid for Music Equipment and Supplies that was coordinated by Monroe 2 Orleans BOCES for the 2019-2020 school year.

This bid has the following criteria:

1. The bid is for the period 06/01/19 through 05/31/20.
2. The bid is awarded on a line item basis.
3. Bid recommendations are approved by the Bid Coordinator.
4. The estimated total ordered from this bid by Webster is $43,487.36

RECOMMENDED RESOLUTION: It is recommended to the Webster Central School District Board of Education that we accept the bid for Music Equipment and Supplies from String Instrument Services, Music and Arts Center and Cascio Interstate Music as the lowest bidders meeting specifications.

BF:lb

ADMINISTRATIVE OFFICE: 119 South Avenue, Webster, New York 14580
Main Switchboard: (585) 265-3600 • Fax Machine: (585) 265-5561 • Web Site: www.websterschools.org
To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid - Ice Cream and Frozen Desserts

Date: May 15, 2019

The Webster Central School District participated in a Cooperative Bid for Ice Cream that was coordinated by Monroe 2 Orleans BOCES for the 2019-20, school year.

This bid has the following criteria:

1. The bid is done once a year.

2. The bid is awarded in aggregate.

3. Bid recommendations are approved by the Bid Coordinator and the Food Service Committee.

4. The estimated total ordered from this bid by Webster is $43,692.48

Recommended Resolution: It is recommended to the Webster Board of Education that we accept the bid for Ice Cream and Frozen Desserts from Hershey’s Ice Cream, as the lowest responsible bidder meeting specifications.

BF:lb
To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid - Produce Supplies

Date: May 15, 2019

The Webster Central School District participated in a Cooperative Bid for Produce Supplies that was coordinated by Monroe 2 Orleans BOCES for the 2019-20, school year.

This bid has the following criteria:

1. The bid is done once a year.

2. The bid is awarded on an aggregate basis, to the lowest responsible bidder.

3. Bid recommendations are approved by the Bid Coordinator and the Food Service Committee.

4. The estimated total ordered from this bid by Webster is $41,787.65.

Recommended Resolution: It is recommended to the Webster Central School District Board of Education that we accept the bid for Produce Supplies from American Fruit & Vegetable Company Inc., as the lowest responsible bidder meeting specifications.

BF:db
To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid – Food Supplies

Date: May 20, 2019

The Webster Central School District participated in a Cooperative Bid for Food Supplies that was coordinated by Monroe 2 Orleans BOCES for the period 7/1/19 through 6/30/20.

This bid has the following criteria:

1. The bid is done once a year.

2. The bid is awarded on an aggregate basis, to the lowest responsible bidder.

3. Bid recommendations are approved by the Bid Coordinator and the Food Service Committee.

4. The estimated total ordered from this bid by Webster is $802,757.92.

Recommended Resolution: It is recommended to the Webster Central School District Board of Education that we accept the bid for Food Supplies from Palmer Food Service as the lowest responsible bidder meeting specifications.
WEBSTER CENTRAL SCHOOL DISTRICT

Carmen Gumina
Superintendent
Carm_Gumina@webstercsd.org
(585) 216-0001

Colleen Armstrong
Executive Director of Special Education
Colleen_Armstrong@webstercsd.org
(585) 216-0078

Erin Land
Director of Elementary Education
Erin_Land@webstercsd.org
(585) 216-0111

Brian M. Neenan
Deputy Superintendent and
Assistant Superintendent for Instruction
Brian_Neenan@webstercsd.org
(585) 216-0024

David Swinson
Assistant Superintendent for Administration and Human Resources
David_Swinson@webstercsd.org
(585) 216-0011

Brian Freeman
Assistant Superintendent for Business
Brian_Freeman@webstercsd.org
(585) 216-0017

To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid – Bread Supplies

Date: May 17, 2019

The Webster Central School District participated in a Cooperative Bid for Bread Supplies that was coordinated by Monroe 2 Orleans BOCES for the 2019 - 2020 school year.

This bid has the following criteria:

1. The bid is for the period 07/01/19 through 06/30/20.

2. The bid is awarded in aggregate.

3. Bid recommendations are approved by the Bid Coordinator and the Food Service Committee.

4. The estimated total ordered from this bid by Webster is $22,994.51

RECOMMENDED RESOLUTION: It is recommended to the Webster Board of Education that we accept the bid for Bread Supplies from Midstate Bakery Distributors, Inc., as the lowest responsible bidder meeting specifications.

BF:lb

ADMINISTRATIVE OFFICE: 119 South Avenue, Webster, New York 14580
Main Switchboard: (585) 265-5600 • Fax Machine: (585) 265-0361 • Web Site: www.websterschools.org
To: Carmen Gmina, Superintendent of Schools  
From: Brian Freeman, Assistant Superintendent for Business  
Re: Cooperative Bid - Milk and Juice  
Date: May 17, 2019

The Webster Central School District participated in a Cooperative Bid for Milk and Juice that was coordinated by Monroe 2 - Orleans BOCES for the 2019 - 2020 school year.

This bid has the following criteria:

1. The bid is done once a year.
2. The bid is awarded in aggregate.
3. Bid recommendations are approved by the Bid Coordinator and the Food Service Committee.
4. The estimated total ordered from this bid by Webster is $128,890.76.

**Recommended Resolution:** It is recommended to the Webster Board of Education that we accept the bid for Milk and Juice from Upstate Niagara Cooperative, Inc., as the lowest responsible bidder meeting specifications.
To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid – Athletic Supplies

Date: May 30, 2019

The Webster Central School District participated in a Cooperative Bid for Athletic Supplies that was coordinated by Monroe 2 Orleans BOCES for the 2019 - 2020 school year.

This bid has the following criteria:

1. The bid is for the period 07/01/19 through 06/30/20.
2. The bid is awarded on a line item basis.
3. Bid recommendations are approved by the Bid Coordinator.
4. The estimated total ordered from this bid by Webster is $37,912.00

RECOMMENDED RESOLUTION: It is recommended to the Webster Central School District Board of Education that we accept the bid for Laux Sporting Goods, Inc., Jim Daibert Sporting Goods, Riddell All American, BSN Sports, Scholastic Sports Sales, Gopher Sport, School Specialty, Pyramid School Products, Aluminum Athletic Equipment and S&S Worldwide as the lowest bidders meeting specifications.

BF:lb
To: Carmen Gumina, Superintendent of Schools

From: Brian Freeman, Assistant Superintendent for Business

Re: Cooperative Bid - Beverage

Date: May 30, 2019

The Webster Central School District participated in a Cooperative Bid for School Beverage Products that was coordinated by Monroe 2 - Orleans BOCES for the 2019-20 school year.

This bid has the following criteria:

1. The bid is done once a year.

2. The bid is awarded in aggregate.

3. Bid recommendations are approved by the Bid Coordinator and the Food Service Committee.

4. The estimated total ordered from this bid by Webster is $95,199.00

Recommended Resolution: It is recommended to the Webster Board of Education that we accept the bid from Kimmins Coffee, Allen Associates and Coca Cola Enterprise, as the lowest responsible bidders meeting specifications.

BF:lb